



TRIBAL DEVELOPMENT CO-OPERATIVE CORPORATION OF ORISSA LTD (TDCCOL)

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Letter No. **1289** / TDCCOL, Date: **10 / 07 / 2024**

From

Dr. Poma Tudu, IAS
Managing Director, TDCCOL

To

The PA, ITDA-cum-Branch Manager,
Bhawanipatna, Rayagada, Umerkote, Sunabeda, Malkangiri, Sundargarh, Udala, Keonjhar,
Lahunipara, R.Udayagiri, Baliguda, Sambalpur & ADWO Nuapada.

Sub: Guidelines for Procurement of Sal Seed (Rs 20.00 per kg) for the MFP Crop Year 2024 at MSP under "MSP for MFP Scheme" in Odisha

Madam/Sir,

This is regarding notification of procurement of Sal Seed (Rs 20.00 per kg) at MSP under "MSP for MFP Scheme" for the MFP crop year 2024. It is also informed that the procurement of above-mentioned minor forest produces will be on mission mode across the state. The detail guidelines for procurement are as follows:

1. Awareness and Sensitization:

Awareness on the scheme will be facilitated by Gram Sabha at Panchayat level within the district extensively for larger benefit of the tribal communities. The awareness and sensitization program will be carried out by the District Offices, Block offices, and Gram Panchayat offices on various components such as Minimum Support Price (MSP), FAQ parameters, registration process of Primary Procurement Agencies (PPAs) & Primary Collectors, procurement center, procedure of procurement, payment, and mechanism, etc.

2. Area of Operation:

It has been decided to procure Sal Seed MFP Crop in different districts in different seasons and no distress sale will be noticed. The same will be stored in different storage points to be owned/hired by TDCCOL.

3. Collection Price:

FAQ Sal seed shall be collected at the MSP price of Rs.20.00 per Kg. All records such as asset register, stock register, daily procurement report etc. relating to the procurement should be maintained and preserved properly in a systematic order for verification by Govt.

4. Selection of Primary Collector (PC) and Primary Procurement Agency (PPA):

The Primary collector and PPAs will be selected through the District Level Procurement Committee (DLPC) meeting to be Chaired by the District Collector. The PA, ITDA cum Branch Manager of the Districts will be the Member-Convenor of the Committee.

5. Mode of Collection:

Procurement of Sal Seed should only be made from PPAs (WSHGs/VSS/CBOs), and Primary collectors. If the primary collector come through PPAs, the individual collector will get the Minimum Support Price (MSP) directly and the PPAs will get 2% commission from SPA. SPA will collect the stocks from the procurement point of PPAs on regular basis.

6. Mode of Payment:

The payment of primary collectors and PPAs (WSHGs/VSS/CBOs) will be made in their respective accounts of primary collectors and PPAs by SPA.

The PA, ITDA cum Branch Manager is to maintain the database of primary collectors and PPAs for safe record keeping. The details of the required database to be collected for Sal Seed MFP crop 2024 as per the scheme guideline. The payment should be released within seven days of procurement. No cash transaction will be allowed.

7. Storage:

The PA, ITDA cum Branch Manager will earmark their stock in the Godown/Cold Storage and will verify the stock in every fortnight and submit a report of the status of the stock that it is intact. Stock should be stored in loose form or in package form in gunny bag, no plastic/tarpaulin bag will be used for storage purpose. All emplaned cold store/go-down shall maintain register stock register as per direction of SPA.

8. Insurance of Stock:

Insurance of the entire stock to be done by State Procurement Agency (SPA) and to be stored in godown.

9. Funds:

Funds shall be placed by SPA to the Districts on receipt of requisition and placement of additional funds on submission of UC. Parent and child mode accounting system will be applied for all fund transaction and child account will be monitored by SPA. A fund management online dashboard will be introduced for monitoring and reconciliation of accounts.

10. Incidental Expenses:

Provisional cost sheet:

Sl	Items of Incidentals	Cost/ Qtl in Rs	Justifications
1	Minimum Support Price, Sal Seed	2,000.00	Declared by the Govt
2	Expenses at Collection Level (Net)		
	Mandi Labour Charges		For bagging, stitching, weighment & standardization & loading into the truck two no. of 50 Kg bags at mandi

Sl	Items of Incidentals	Cost/ Qtl in Rs	Justifications
	Bagging	6.00	point (Rs. 22.00 per Qtl) & for unloading from the truck and stacking at godown (Rs. 14.00 per Qtl)
	Stitching	2.00	
	Weighing & Standardization	4.00	
	Loading	10.00	
	Expenses at Cold Storage/Godown Level		
	Unloading at Cold Storage/Godown Level	10.00	
	Stacking at Cold Storage/Godown Level	4.00	
	Sub Total	36.00	
3	Commission to PPAs/ SHG Federation @2% on MSP	2%	As per the scheme guidelines
4	Packaging Materials Charges on Net (Cost of second-hand Gunny Bag)	37	
5	Cold Storage/Godown Charges	As per the rate determined by SPA	
6	Transportation Charges to Storage Point/Cold storage	As per the agreement with the transporter. To be engaged by SPA	

11. Acknowledgement of Stock by TDCCOL:

The PPA agency will hand over the stock and the relevant documents (as mentioned below) in hard copy and maintain data base in the primary collector registration book and tagging of each bag at the time of collection of stock by the selected transport agency. The registration book and tags will be supplied by TDCC.

- List of Primary collector with registration and detail as per registration book.
- Quality of stock procures (FAQs)
- Total value of stock as per vendor registration book
- List of bags with Tag details as per format.

12. Quality:

Much care shall be taken to procure FAQ (enclosed) stock only so that no complain is raised on the quality of the stock at the time of sale.

13. Commission to PPAs:

The payment of PPAs commission @2% on MSP can be made through DBT mode in the respective account of PPAs at the branch level. The payment shall be made after complete lifting of the materials from PPAs and on submission of all required documents to SPA.

14. Deployment of Staff:

The PA, ITDA cum Branch Manager should deploy the available staff in the operational area suitably.

15. Maintenance of Records:

Necessary records shall be maintained at PPA level and Branch level as follows:

PPA Level:

- Notification Letter from Branch
- Primary Collector Registration Book
- Vendor Receipt Book

Branch Level:

- Asser distribution book for the supply of tags, vendor register, cold store stock register, copy of vendor receipts, primary collector registration book.

Storage centre level:

- Stock Book, Invoice, Bill Book, Delivery Challan

16. Gunny Bags:

Cost of required numbers of sound second handbags shall be paid by TDCCOL to the SHGs/VDVK/PPA @ 37.00 per quintal on the stock supplied to TDCCOL.

17. Reports and Returns:

The District Mangers/ In-charge Branch Managers shall ensure that the following reports & returns are submitted to the Head Office as per the time frequency noted against each.

Daily Procurement Report of MSP for MFPs, FY 2024-25											
SN	TDCCOL Branch	Geographic area covers in district	No of PPA registered	No of Primary Collector Registration book supplied to PPA	No of Vendor Receipt Book Supplied to PPA	No of Tags issued	Total Quantity of seeded tamarind procured (in Qtl)	Total cumulative quantity of seeded tamarind procured (in Qtl) lifted to CS	Total Quantity of De-seeded tamarind procured (in Qtl)	Total cumulative quantity of De-seeded tamarind procured (in Qtl) LIFTED TO CS	Remark

The District Mangers/ In-charge Branch Managers are instructed to ensure the Primary Collectors having FAQ stock are not compelled to sell their stock at a price below the MSP declared by the Govt.

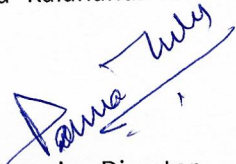
Yours faithfully


Managing Director

Memo no. 1290 Dated 10/07/2024

Copy forwarded to

- Sr. PA to Commissioner-cum-Secretary to Govt. ST SC Development, M&BC Department, Odisha for kind information.
- District Collector of Nuapada, Sundergarh, Keonjhar, Rayagada, Mayurbhanj, Koraput, Nawarangpur, Sambalpur, Deogarh, Malkangiri, Kandhamal, Gajapati and Kalahandi for information and necessary action.


Managing Director